

# VISION SOURCE EYECARE

## WELCOME TO OUR OFFICE

Patient Name: \_\_\_\_\_ Today's Date: \_\_\_/\_\_\_/\_\_\_  
Patient Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Male  Female   
Occupation: \_\_\_\_\_ Social Security #: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name/Date of birth of Primary Insured : \_\_\_\_\_ DOB \_\_\_/\_\_\_/\_\_\_

### EYECARE HISTORY

Last Eye Exam: \_\_\_\_\_ By whom: \_\_\_\_\_

Have you been diagnosed with any of the following: (Please Check)

Cataracts  Glaucoma  Macular Degeneration  Strabismus  Amblyopia/Lazy Eye

Are you currently using any prescription eye drops? Y N If Yes, for what? \_\_\_\_\_

### MEDICAL HISTORY

Have you been diagnosed with any of the following: (Please Check)

Diabetes\*  High Blood Pressure  High Cholesterol  Rheumatoid Arthritis  Thyroid Disease

\*If Diabetic please complete: Recent Blood Sugar : \_\_\_\_\_ Most Recent A1C: \_\_\_\_\_

How many times a day do you use artificial tears? \_\_\_\_\_ Are your eyes ever watery? Y N

Do you plan to get new glasses today? Y N

**FOR OFFICE USE ONLY**  NEW  ESTABLISHED Doctor Today \_\_\_\_\_

Vision Insurance: \_\_\_\_\_ Medical Insurance: \_\_\_\_\_ Copay: \_\_\_\_\_ Self Pay:  Y  N  
Ht: \_\_\_\_\_ Wt: \_\_\_\_\_ BP: \_\_\_\_\_/\_\_\_\_\_

Reason for Today's Visit (CVC):  Full  Red Eye  Dry Eye  Glc1/OCT  CL ck  Post-op IOP OD \_\_\_\_\_ OS \_\_\_\_\_

OLD Glasses RX:OD: \_\_\_\_\_ OS: \_\_\_\_\_ Add: \_\_\_\_\_

NEW Glasses RX:OD: \_\_\_\_\_ OS: \_\_\_\_\_ Add: \_\_\_\_\_

Lens Type:  PAL  SV  TRANS  Computer

OLD CL RX:OD: \_\_\_\_\_ OS: \_\_\_\_\_ Brand: \_\_\_\_\_

NEW CL RX:OD: \_\_\_\_\_ OS: \_\_\_\_\_ Brand: \_\_\_\_\_

ORDER TRAILS

New Wearer  Sph  Toric  MF  RGP  Medically Necessary  SynergEyes

Follow Up:  1mo  3mo  6mo  1 yr Other: \_\_\_\_\_

F/U Reason:  Full  Glc 1  Dry Eye Other: \_\_\_\_\_

VF Optos CL Ck IOP Ck P/O Macula OCT RX Ck

Oasis Tears (25)  Oasis Tears + (30)  Pro Omega(35)  DHA(50)  Sauflon (9)  Cliradex (30)

Photos:  Yes  Delay  Refused Photos Bill:  Patient  19  24  35  Insurance

Pmt Type: \_\_\_\_\_ Pmt Amount: \_\_\_\_\_

## **Notice of Privacy Policies & Consent Form**

In the course of providing service to you, we create, receive and store health information that identifies you. It is often necessary to use and disclose this health information in order to treat you, to obtain payment for our services and to conduct health care operations involving our office.

The Notice of Privacy Practices you have been given describes these uses and disclosures in detail. You are free to refer to this notice at any time before you sign this form. As described in our Notice of Privacy Practices, the use and disclosure of your health information for treatment purposes not only includes care and service provided here, but also disclosures of your health information as may be necessary or appropriate for you to receive follow-up care from another health professional. Similarly, the use and disclosure of your health information for purposes of payment includes (1) our submission of your health information to a billing agent or vendor for processing claims or obtaining payment; (2) our submission of claims to third-party payers or insurers for claims review, determination of benefits and payment; (3) our submission of your health information to auditors hired by third-party payers and insurers; (4) other aspects of payment described in our Notice of Privacy Policies. Our Notice of Privacy Practices will be updated whenever our privacy practices change. You may obtain an updated copy here at the office (or from our website).

When you sign this consent document, you signify that you agree that we can and will use and disclose your health information to treat you, to obtain payment for our services and to perform health care operations. You also signify that you have received a copy of this Notice of Privacy Practices.

You have the right to ask us to restrict the uses or disclosures made for purposes of treatment, payment or healthcare operations, but as described in our Notice of Privacy Practices, we are not obliged to agree to these suggested restrictions. If we do agree, however, the restrictions are binding on us. Our Notice of Privacy Practices describes how to ask for a restriction.

I have read this document and understand it. I consent to the use and disclosure of my health information for purposes of treatment, payment and healthcare operations. I acknowledge that I have received the Notice of Privacy Practices from Insight Eyecare Specialties.

## **Payment Policy**

It is our mission to provide you with the highest quality eyecare. In order to do this we must receive payment for our services in a timely manner. Our policy is to collect payment at the time of service. WE will file medical insurance for you when we are members of the provider panel. If we are not members, you will be required to pay for your services and/or products and then file for any reimbursement. If you have not met your insurance deductible, you will be required to pay for all products and services. We accept cash, personal check, money orders, Visa, MasterCard and Discover. All outstanding balances over 90 days old will begin to accrue interest at a 10% APR. We are available to discuss any questions or concerns that you may have regarding our payment and collection policy. We appreciate you as a patient and thank you for allowing us to continue to provide the highest quality eyecare.

*Acknowledgement of Privacy & Payment Policies:*

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
Relationship to patient

\_\_\_\_\_  
Date

Please print patient name here. \_\_\_\_\_

## **CONTACT INFO**

Our practice strives to correspond in the most efficient and timely manner when it pertains to patient communication. We offer the option of confirming appointments, reminders and sending occasional offers through electronic communication methods. Please help us update your records to provide these enhanced services.

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Cell Phone

Texting OK? (circle one)

Yes No